



DEPARTMENT OF TRANSPORTATION

Small Urban Transit Coordinator | Up to \$109,682/annually

Are you looking for an exciting opportunity to get your foot in the door with State of Minnesota? If so, come join our team at MnDOT in **St. Paul, MN!**

This position has the flexibility to telework, work a hybrid schedule, or work in the office. The incumbent will be required to make a telework arrangement with their supervisor. The incumbent may be expected to work in the office on occasion.

Our **Small Urban Transit Coordinator** position exists to administer, manage, and coordinate a cooperative and comprehensive small/large urban transit planning process with Minnesota's seven six small urban transit providers and one large urban transit provider. This position also ensures compliance with federal and state requirements and provides professional planning technical expertise and analysis related to small & large urban transit systems in Greater Minnesota.

*Travel is required (25% of time) for site visits statewide to 7 transit systems (East Grand Forks to La Crescent).

WHY WORK FOR US? Click here to check us out: <https://mn.gov/mmb/careers/why-work-for-us/>

WHAT'S IN IT FOR YOU? We offer excellent employee benefits. Here are some of our amazing benefits:
Health & Wellness: Medical, dental, prescription drug, & vision coverage with affordable dependent coverage; Health & dependent care spending accounts; Employee Assistance Program (EAP), health & well-being resources

Financial Well-Being: Public pension plans, deferred compensation plan & health care savings plan; Life, short & long-term disability, AD&D insurance & paid parental leave

Professional Development: Tuition assistance, employee education, leadership development

Work/Life Balance: Vacation & sick days including 11 paid holidays + 1 floating holiday, leave of absence

At-Work Benefits: Employee Resource Groups, employee recognition, employee activities, fitness center at Central Office

Here are the minimum qualifications:

Three years of advanced professional transportation planning experience that demonstrates the following:

- Experience with planning principles, methods, and techniques sufficient to develop major statewide plans.
- Experience with state and federal program laws, policies, and regulations related to statewide and metropolitan planning.
- Experience leading planning studies or complex planning processes.
- Experience with statistics and spreadsheets to analyze and display trends and conditions.

A Bachelor's or Master's degree in Planning, Geography, Urban Studies, Sociology, Political Science substitutes for six months of advanced professional experience.

APPLY ONLINE BY 8/8/2024 (only applications received on mn.gov/careers will be considered)

1. Go to www.mn.gov/careers & click "**Search Open Positions**"
2. Enter the Job Opening ID "**78851**" in the Keywords search box & click ">>"

3. Click on the Job Title to view the job posting & click “**Apply for Job**”
4. When prompted for your **Referral Source**, please list: **Ellen**

Check out all our exciting MnDOT job opportunities by visiting & applying directly at:
www.dot.state.mn.us/careers/

Contact **Ellen Behrhorst (MnDOT Recruitment Specialist)** for additional information:
Ellen.Behrhorst@state.mn.us | 612.346.8330