

Job Title	Civil Engineer III - Street Transportation Department	Full/Part Time	Full-Time
Job ID	52100	Reg/Temp	Regular
Professional Area	Professional & Supervisory		

ABOUT THIS POSITION

Phoenix is the 5th largest city in the country, serving as Arizona's center of government, commerce, and culture. It is emerging in the new economy with strength in high technology, manufacturing, bioscience research and advanced business services. Phoenix is a young, progressive city, brimming with sports and cultural attractions, distinctive restaurants, fascinating museums, diverse residential options, a sunny and warm climate, lots of parks and open space, and many recreational activities and outdoor opportunities.

The Street Transportation Department is seeking three motivated individuals for Civil Engineer III positions.

Development Coordination Position within the Office of the City Engineer

The Civil Engineer III assigned to the Development Coordination group will advise and coordinate with engineers and developers on civil design plan questions for private development projects consisting of residential, multi-family and industrial uses. Currently, there is one vacancy in the Office of the City Engineer.

Oversight includes:

- Technical specification review and creation for city standards.
- Private development technical appeal hearings.
- Approvals for alternative design allowance, cost estimating for bridge, culvert, and roadway planning purposes.
- Review of scope and fee proposals for various city-sponsored projects, stormwater, and drainage advisement, etc.
- Small-to-medium special projects assigned to the division, i.e., roadway Impact fee analysis and establishment, long-range transportation studies, and infrastructure assessments in high-growth areas of the city.

Preferred Qualifications:

- Three years of civil engineering transportation and street drainage design or plan review experience.
- Two years of cost estimating experience.
- Two years of experience in commercial and residential development master planning.
- Arizona Professional Engineer/Civil registration is preferred by start date.

Planning and Pre-Design Position

This Civil Engineer III manages consultants, supervises city staff, and performs project management duties for the Street Transportation Department Capital Improvement Program (CIP) projects which include project planning or pre-design, design, federal compliance, inter-agency coordination, and cost estimating.

Duties include:

- Familiarity with both federal- and local-funded CIP projects within and out of right-of-way.
- Producing, reading, reviewing, and interpreting plans and drawings.
- Producing and reviewing cost estimates, scope-of-work submittals, material submittals, and pay estimates.

- Advising on technical aspects of project pre-design; writing correspondence to residents, consultants, and other city staff.
- Preparing requests for statements of qualifications (RFQ's) and proposals (RFP's)
- Reviewing fee proposals from design consultants for pre-design or planning.
- Coordinating with outside local, county, state, and federal agencies.
- Leading the planning and pre-design projects up to 30% design to define scope, budget, and schedule, coordinate/lead public meetings, interact with citizen groups and/or commissions.

Preferred qualifications:

- Two years of project management experience for complex horizontal capital improvement projects.
- Two years of experience managing consultants for capital improvement projects.
- Three years of civil engineering transportation and street drainage design or plan review experience.
- Arizona Professional Engineer/Civil registration is preferred by start date.

Design and Construction Management Division

This Civil Engineer III or Senior Project Manager performs complex civil engineering duties that include project management responsibilities, reviewing design plans, reports, specifications, and engineer's estimates of probable project cost against city and Metropolitan Association of Governments (MAG) standards. generally accepted civil engineering principles, and practices.

Duties include:

- Hiring and managing engineering consultants.
- Managing capital improvement project budgets and expenditures.
- Providing recommendations to enhance design objectives.
- Ensuring that projects remain on schedule and within the available budget through the design phase of horizontal capital improvement projects.
- Supervising Civil Engineer II and Project Manager positions.
- Working with the construction team to ensure a seamless transition as projects move from the design to construction phases.
- Ensuring value is delivered for projects moving through the design phase, provides support and collaborates as needed with the construction team during the construction phase of projects.
- Ensuring all federal and state regulations and guidance are followed, particularly for projects with federal-aid grant funding.

Preferred qualifications:

- Experience with federal project delivery and ADOT Local Public Agency Certification Acceptance and/or federal compliance.
- Two years of cost estimating experience.
- Two years of project management experience, including managing consultants.
- Arizona Professional Engineer/Civil registration is preferred by start date.

SALARY

Pay Range: \$93,121 - \$131,040 annually.

Hiring Range: \$93,121 - \$118,872 annually.

Pay Range Explanation:

- Pay range is the entire compensation range for the position classification.
- Hiring range is an estimate of where you can receive an offer. The actual salary offer will carefully consider a wide range of factors, including your skills, qualifications, experience, education, licenses, training, and internal equity.

BENEFITS

A comprehensive benefits package is offered which includes:

- Traditional pension with employer and employee contributions, click here for more details: [Pension Information](#)
- 401(a) and 457 plans with employer contributions
- Choice of generous medical HMO, PPO, or HSA/HDHP plans
- Medical enrollment includes a monthly \$150 City contribution to a Post-Employment Health Plan
- Wellness incentive of up to \$720 annually
- Dental, vision, and life insurance options
- Employer paid long-term disability
- Free Bus/light rail pass
- Tuition reimbursement program up to \$6,500 per year
- Paid time off includes 13.5 paid holidays, 12 vacation days, and 15 sick days and personal leave days
- Paid Parental Leave for eligible employees up to 480 hours (12 weeks) of paid leave for the birth, adoption, or foster care placement of a child during a 12-month period
- Federal Student Loan Forgiveness offered through [Savi](#)

For more details, visit: [Unit 007 Benefits](#)

MINIMUM QUALIFICATIONS

- Four years of experience in the practice of civil engineering or architecture.
- One year of experience supervising professional and technical staff.
- Bachelor's degree in civil engineering or a related engineering degree.
- Other combinations of experience and education that meet the minimum requirements may be substituted.
- Must be registered in the State of Arizona as a Professional Engineer with proficiency in civil engineering by the end of the probationary period.
- The City job description can be found [here](#).
- All finalists for positions are subject to a criminal background check applicable to the department or position.
- Some positions require the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. Use of a personal vehicle for City business will be prohibited if the employee is not authorized to drive a City vehicle or if the employee does not have personal insurance coverage.
- For information regarding pre-screening and driving positions, [click here](#).

RECRUITMENT DATES

Recruitment closes December 4, 2023. All materials must be received by 11:59 p.m. on this date.

This is a position-based recruitment and will not result in any ongoing eligibility list. This recruitment and any selection processes resulting from this recruitment may be used to fill other related vacancies within the organization now or in the near future.

HOW TO APPLY

Apply online by completing the required information and attaching, **as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

WE ARE HERE TO HELP

- Job interviews may be held by video or audio conference.
- If you are in need of computer resources, [click here](#) for free options.
- Arizona at Work has frequent classes to help with resume writing, interviewing skills, and general career guidance. Click [here](#) for more information.
- Explore other [Employment Opportunities](#) with the City of Phoenix.
- Subscribe to receive [e-mail notifications](#) about new employment opportunities.
- If you need assistance applying for this job, please contact our HR Connection Center at [\(602\) 495-5700](tel:6024955700).

REFERENCE

Civil Engineer III, JC:20230, ID# 52100, 11/2/2023, USM, SA, Benefits: 007

Building the Phoenix of tomorrow.

#DoWorkThatMakesPhoenixWork

City of Phoenix is an equal opportunity employer. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.