



# TOWN OF BROOKLINE EMPLOYMENT OPPORTUNITY

## TRANSPORTATION ADMINISTRATOR

The Town of Brookline is seeking an experienced, innovative Transportation Administrator to oversee all aspects of the Town's transportation and mobility programs, development and implementation of transportation infrastructure, permitting, and use of the public right-of-way. Work associated with this includes supervisory, regulatory, planning, and technical assistance functions, and other related work as required.

The ideal candidate is a creative leader who understands how transportation and mobility are integral to the future of our Town and can continue efforts to further those improvements. This position requires a team player that can work with all members of the Town staff, the Select Board, Town Meeting members and various Boards and Commissions. This individual will also be a critical member of the team while working with our partners at the MBTA, MassDOT and the State House.

### Qualifications

#### **Education and Experience:**

Bachelor of Science Degree in civil engineering, management/planning or a related field; five years of responsible charge in the aforementioned fields with at least two years with a municipality; or equivalent combination of education and experience.

#### **Knowledge, ability and skill:**

Experience dealing with state and federal government laws and programs, transportation and capital improvement programs, and successful experience with traffic calming measures are essential. Outstanding communication and public relations skills. MA Driver's license required.

Knowledge of traffic data collection and analysis, traffic control and signal systems, traffic signage and pavement markings, traffic calming measures, state and federal highway manuals and standards.

Ability to develop reports and identify project problems and find solutions. Interpret plans, specifications, traffic data and related information, represent the town, communicate effectively and make public presentations. Planning skills and oral/written communication skills.

**Starting Salary: \$98,372.73 - \$103,719.89 DOQ with excellent benefits.**

**Please apply with resume and cover letter by February 5, 2023**

<https://www.brooklinema.gov/1415/Work-With-Us>