CITY OF MINNEAPOLIS
invites applications for the position of:

Transportation Planner

<table>
<thead>
<tr>
<th>SALARY:</th>
<th>$75,953.28 - $103,837.76 Annually</th>
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</thead>
<tbody>
<tr>
<td>JOBTYPE:</td>
<td>Full-time</td>
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<tr>
<td>DEPARTMENT:</td>
<td>Public Works - Transportation Planning &amp; Programming</td>
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<tr>
<td>LOCATION:</td>
<td>Minneapolis Public Service Building, 505 4th Avenue South, Minneapolis</td>
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<td>VACANCIES:</td>
<td>2</td>
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<tr>
<td>CLOSING DATE:</td>
<td>01/05/22 11:59 PM</td>
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<tr>
<td>POSTING TYPE:</td>
<td>Open to the public</td>
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POSITION DESCRIPTION:

As the largest and most vibrant city in the state, Minneapolis depends on purposeful, dedicated and innovative employees. Minneapolis has a large variety of careers for people of all experiences and backgrounds who come together for a singular purpose--serving the residents, businesses and visitors of Minneapolis.

The Transportation Planning and Programming Division within Public Works is hiring up to two Transportation Planner positions. The position(s) will lead on a variety of efforts, including but not limited to: planning and design of capital improvement projects, regional collaboration projects, policy development, multimodal planning studies, representing the City in transit projects including BRT, and leading transportation initiatives that advance City policies. The Transportation Planner position(s) will help implement the projects and vision outlined in City’s Capital Improvement Program and the adopted Transportation Action Plan.

The position(s) will manage and deliver a wide range of citywide and regional transportation projects that align with the City’s Complete Streets Policy and commitment to Vision Zero. The position(s) will require significant coordination with other divisions within Public Works and across other City departments, as well as working directly with elected officials, residents, property owners, businesses, members of the community, and other regional agencies.

The current vacancies are within the Public Works Transportation Planning & Programming Division and will report to a Supervisor Transportation Planner or Senior Transportation Planner within the division. The anticipated starting salary for this position will be $75,952 - $84,206.

JOB DUTIES AND RESPONSIBILITIES:

- Manage short and long-term transportation projects, plans, programs, studies, and initiatives in order to positively impact and improve the transportation system.
- Partner with regional agencies (MnDOT, Hennepin County, Metro Transit) on plans and projects within the City of Minneapolis that advance citywide transportation goals.
- Manage the delivery of a wide range of capital improvement projects, such as pedestrian sa
fety improvements, protected bikeways, safe routes to school, and street reconstruction projects.

- Maintain working knowledge of new and existing design standards and guidelines, best practices, innovative design concepts, and design methodologies.
- Oversee, negotiate, draft, manage and administer contracts and schedules with consultants, contractors, and external organizations.
- Develop and maintain professional relationships with City staff, regional partners, private sector staff, and others involved in transportation planning and engineering.
- Communicate with City Council, residents, businesses, community groups, and other governmental agencies to facilitate all phases of projects or initiatives.
- Represent Public Works with the City's Bicycle and Pedestrian Advisory Committees and the Community in general to obtain their input and participation on various transportation projects, programs, and initiatives.
- Responsibility for the completion of other efforts/projects as assigned.

REQUIRED QUALIFICATIONS:

MINIMUM QUALIFICATIONS:
Bachelor's Degree in Planning, Engineering, Urban Design, a related field or equivalent. Master's Degree preferred.

MINIMUM EXPERIENCE:
Five years of experience, which have included Transportation Planning, Urban Planning and Design, land use planning, project and contract management, transportation demand and patronage.

Equivalency
An equivalent combination of education and experience closely related to the duties of the position MAY be considered.

LICENSES/CERTIFICATIONS:
Professional Transportation Planner (PTP), American Institute of Certified Planner (AICP) or Professional Engineer (PE) are preferred.

BACKGROUND CHECK:
The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be considered further for the position.

SELECTION PROCESS:
The examination/selection process for this position may consist of a rating of training and
experience and/or an oral examination and/or a written examination (100%). Since the examination process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form as is possible. Minimum passing score is 70.00. At each step of the selection process, the department reserves the right to limit the number of applicants to be tested.

INTERVIEW SELECTION:

The hiring authority reserves the right to determine the maximum number of candidates to interview from the established eligible list. If the hiring authority decides to interview other than by exam score order, they may select additional people to interview based on a candidate's education or experience related to the field, work history, or skills uniquely related to the operational needs of the position.

WORKING CONDITIONS:

Normal office setting and some field work. Field work may include exposure to all weather conditions; exposure to outdoor elements such as noise, dust, gases, fumes and chemicals; exposure to high traffic areas; exposure to rough, uneven surfaces and/or other types of conditions that may be found in a construction environment.

UNION REPRESENTATION:

This position is represented by a collective bargaining agreement between the City of Minneapolis and the Minneapolis Professional Employees Association (MPEA).

ELIGIBLE LIST STATEMENT:

The names of the applicants who meet minimum qualifications and who pass the screening process shall be placed on the eligible list for employment consideration. This list will be certified to the hiring manager who may use the list to fill a vacancy of the same job title. The eligible list created from this exam will be used to fill Transportation Planner positions as they become available in other departments within the City. This eligible list will expire two (2) months after it has been established.

COVID Testing -- The City is concerned about the health, safety, and well-being of employees. The City requires regular testing for COVID-19 infection for all employees. Employees are encouraged to become fully vaccinated against COVID-19, thereby permitting employees to opt out of mandatory testing by confirming (attesting) to being fully vaccinated.

Work Location
This position currently works remotely, but will be transitioning to a hybrid work arrangement that will allow 2 days to be worked on-site and 3 days to be worked remotely per week. Additional on-site days may be required for meetings, trainings, or for any other reasons that may be deemed necessary. Supervisors will provide as much advance notice as practicable.

KNOWLEDGE, SKILLS AND ABILITIES:

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- Responsibility for the completion of other efforts/projects as assigned.

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.minneapolismn.gov/jobs

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Room #100
Minneapolis, MN 55415
(612) 673-2282
human.resources@minneapolismn.gov