

CITY OF MINNEAPOLIS
invites applications for the position of:

Transportation Planner – Mobility

SALARY:	\$75,953.28 - \$103,837.76 Annually
JOB TYPE:	Full-time
DEPARTMENT:	Public Works - Traffic & Parking Services
LOCATION:	Minneapolis Public Service Building, 505 4th Avenue South, Minneapolis
VACANCIES:	1
CLOSING DATE:	05/10/21 11:59 PM
POSTING TYPE:	Open to the public

POSITION DESCRIPTION:

As the largest and most vibrant city in the state, Minneapolis depends on purposeful, dedicated and innovative employees. Minneapolis has a large variety of careers for people of all experiences and backgrounds who come together for a singular purpose—serving the residents, businesses and visitors of Minneapolis.

The Department of Public Works is a multi-functional agency providing a variety of maintenance, infrastructure and general services to the residents and business establishments of the community. The department employs nearly 900 personnel and has an annual core services budget of approximately \$330 million for the operation of eight divisions. This position will be part of the Traffic & Parking Services division but will work strongly with multiple PW divisions and other City departments.

This position reports to the Mobility Manager, a new leadership position in Public Works focused on building the strategic vision for the future of transportation in the City of Minneapolis. The Mobility team is tasked with moving forward innovative transportation initiatives such as shared mobility (bike and scooter share), advanced mobility (connected, automated, and electric vehicles, un-crewed air mobility, personal delivery devices), curbside management and related pilots such as Mobility Hubs and Common Micro Hubs (freight). The Transportation Planner position will provide the planning expertise needed for the City’s transportation mobility activities for a cross-departmental team focused on policy, data analytics, planning, equity and sustainability, operations, and transportation innovation through new pilots and programs. This position will work directly with elected officials, residents, businesses, members of the community, regional agency partners, statewide agency partners, academia, national and international non-profit partners, and private sector partners.

JOB DUTIES AND RESPONSIBILITIES:

- Manage short and long term transportation and mobility pilots, projects, plans, programs, studies and initiatives in order to impact, and improve the transportation system.
- Partner with regional agencies (MnDOT, Hennepin County, Metro Transit) on plans and projects within the City of Minneapolis that advance citywide transportation goals.
- Manage the delivery of a wide range of pilots and capital improvement projects, such as pedestrian safety improvements, protected bikeways, safe routes to school, street reconstruction, mobility hubs, microhubs, and shared mobility.
- Maintain a working knowledge of new and existing design standards and guidelines, best practices, innovative design concepts, and design methodologies.
- Oversee, negotiate, draft, manage and administer contracts and schedules with consultants, contractors, and external organizations.
- Develop and maintain professional relationships with City Staff, regional partners, private sector staff, and other involved in transportation and mobility planning, engineering, and operations.
- Communicate with City Council, residents, businesses, community groups and other governmental agencies to facilitate all phases of pilots, projects or initiatives.
- Represent Public Works with the City's Disability and Bicycle Advisory Committees and Pedestrian Advisory Committee and the Community in general to obtain their input and participation on various transportation and mobility pilots, projects, programs and initiatives.
- Responsibility for completion of other efforts/projects as assigned.

REQUIRED QUALIFICATIONS:

Minimum Qualifications:

Bachelor's Degree in Planning, Engineering, Urban Design, a related field or equivalent.
Master's Degree preferred.

Minimum Experience:

Five years of experience, which have included Transportation Planning, Urban Planning and Design, land use planning, project and contract management, transportation demand and patronage.

Selection Process: The examination/selection process for this position may consist of a rating of training and experience and/or an oral exam (100%). Since the examination selection process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form, supplemental application (if applicable) and other support documentation/materials as is possible. Minimum passing score is 70.00.

Interview Selection: The hiring authority reserves the right to determine the maximum number of candidates to interview from the established eligible list. If the hiring authority decides to interview other than by exam score order, they may select additional people to interview based on a candidate's education or experience related to the field, work history, or skills uniquely related to the operational needs of the position.

Background Check: The city has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the

informed consent form will not be considered further for the position.

Union Representation: This position is represented by a collective bargaining agreement between the City of Minneapolis and the Minneapolis Professional Employees Association. For more information on the terms and conditions of this agreement please visit: <http://www.minneapolismn.gov/hr/laboragreements/index.htm>

Working Conditions: Normal office setting

Eligible List Statement: The names of applicants who meet minimum qualification and who pass the screening process shall be placed on the eligible list for employment consideration. This list will be certified to the hiring manager who may use the list to fill a vacancy of the same job title. This eligible list will expire three (3) months after it has been established.

KNOWLEDGE, SKILLS AND ABILITIES:

- Considerable knowledge and experience with transportation and mobility planning and urban design for all modes of transportation.
- Knowledge of relevant Federal, State, and Local street design guidelines and best practices (e.g. FHWA, NACTO, MnDOT State-Aid Operations, Access Minneapolis, etc.)
- Thorough knowledge and experiences of transportation and mobility planning and design at the Federal, State, Regional and Local levels.
- Demonstrate strong organization and time management skills, with the ability to work under pressure, multi-task, and meet scheduled deadlines.
- Experience developing and implementing innovative policies, practices and strategic directions and initiatives.
- Knowledge of emerging mobility trends, policies and potential private sector partners.
- Knowledge of local, national, and international shared and advanced mobility concepts.
- Knowledge and application of methods/techniques for community outreach and engagement.
- Ability to analyze, interpret, and evaluate complex data, problems, and issues.
- Strong project and contract management skills and experience.
- Good report writing skills and the ability to make and support recommendations.
- Ability to develop and maintain effective working relationships and to deal resourcefully with the media, other employees, agencies, departments, private sector partners, the public and elected officials.
- Ability to identify issues of concern and effectively resolve them.
- Well developed oral and written communication skills, including presentation skills.
- Good decision making and negotiation skills.
- Experience that demonstrates a broad understanding and support for project management.
- Broad base knowledge of technology, computer usage, hardware, and software applications.

APPLICATIONS	MAY	BE	FILED	ONLINE	AT:	Position #2021-00190
http://www.minneapolismn.gov/jobs						TRANSPORTATION MOBILITY PLANNER
250	South		4th		Street	DB
Room					#100	
Minneapolis,		MN			55415	
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