Title: Contractor, NACTO Photo Library
Start Date: Spring 2021
Compensation: $1,000.00/month
Duration: 4-6 months; 40 hours/month

Summary
NACTO is seeking a contractor to manage the development, and initial population, of a 1,000+ image photo library of street design elements and projects for use by NACTO staff, members, and the general public. This photo library fulfills a long-term goal of NACTO to feature on-the-ground examples of pedestrian, bike, and transit facilities across NACTO’s broad member base. Pictures of projects are vital to help city and agency staff make the case for their work, review what’s been achieved by peers, and refine design and planning concepts for projects.

Responsibilities
● Source and seek permission for photo library images, using discretion for what images are suitable to include
● Produce and maintain a record of sourcing and use permissions for all images
● Audit and migrate all images from existing NACTO photo libraries and publications
● Edit photos using software, as needed
● Upload, add descriptive text, and tag all images based on approved photo library taxonomy

Qualifications
● Demonstrated archival or project management experience
● Experience providing deliverables upon a requested deadline
● Experience sourcing and confirming accuracy of information
● A keen sense of what makes a clear and compelling image

Preferred
● Working knowledge of street design and transportation planning terminology
● Image editing and/or photography experience
● Reliable and consistent access to computer

How to apply
Please submit a resume and cover letter to hr@nacto.org with the subject line “Photo Library.”

About NACTO
NACTO is an association of 86 major North American cities and transit agencies formed to exchange transportation ideas, insights, and practices and cooperatively approach national transportation issues. The organization’s mission is to build cities as places for people, with safe, sustainable, accessible, and equitable transportation choices that support a strong economy and vibrant quality of life. To learn more, visit nacto.org or follow us on Twitter at @NACTO.