**PICK-UP & DELIVERY ZONES**

**Convert curbside parking spaces or travel lanes to high-turnover pick-up or delivery zones serving essential businesses.**

**CONTEXT**
- Most relevant at restaurants, laundromats, pharmacies, and other essential services.

**KEY STEPS**
- Use spray chalk, paint, stickers, or traffic tape, as needed to delineate space.
- Alter management and enforcement policy, and cover meters or machines.
- Set time limits (~10 minutes max.) to enable turnover/quick access to essential services.

**TIMELINE:** Days to plan, hours to implement.

**DURATION:** Days to months.

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**Raleigh, NC, USA**

Raleigh used cones and signs to create temporary curbside pickup zones.

Credit: City of Raleigh
• Select locations that support essential services, are crowded, and/or are in areas with high infection rates.
• Commit to initial timeline and associate adjustments with public health guidance or mobility changes.
• Include maintenance and replacement of materials in budgets.

Engagement
• Notify patrons, businesses, and residents along the route using flyers and circulate notices to online networks.
• Use business associations, partners, and stakeholders to spread information and check details on the ground.
• Keep lines of communication open with emergency services and local businesses.

Design + Implementation
• De-activate or cover affected parking meters and cover parking regulation signs as needed.
• Install light separation materials (e.g. cones, saw horses, barricades) to designate space.
• Use spray chalk, paint, stickers, or traffic tape if no lane line or parking markings exist.
• Make room in roadbed to unload packages, and add bike racks as needed, to maintain a clear path for pedestrians on sidewalk.
• Create and post temporary signage to clearly communicate shifted uses and policies.

Monitoring
• Key criteria: pick-up and delivery spaces occupied by motorists and cyclists for appropriate durations of time.
• Examine interference with pedestrian areas and with street operations (e.g. double parking, emergency access).
• Check placement of equipment daily for the first few weekday and weekend days, then weekly.

Seattle, WA, USA
Seattle introduced a program to convert parking spaces near food establishments into pick-up and loading zones for customers and delivery workers.

Alexandria, VA, USA
Alexandria used temporary signage to designate pick-up zones outside food establishments, allowing customers and delivery workers to safely access businesses.