



**HENNEPIN COUNTY**

Department of Human Resources  
Hennepin County Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

<http://hennepin.jobs>

**INVITES APPLICATIONS FOR THE POSITION OF:  
Transportation Project Manager**

*An Equal Opportunity Employer*

**SALARY**

\$61,938.86 - \$110,989.79 Annually

**LOCATION:** Medina, MN, Minnesota

**DEPARTMENT:** Transportation Project Delivery

**THE POSITION**

Hennepin County Public Works is seeking a licensed Civil Engineer to join the Transportation Project Delivery department as a Transportation Project Manager. This position will work in the Design Division, and will be responsible for all phases of project development for roadway reconstruction projects, including managing resources and consultant contracts, participating in public involvement, leading the municipal consent process, and serving as engineer of record.

**About this Position:**

This posting will be used to fill a vacancy at either the Professional Engineer or the Sr. Professional Engineer level. Selection will be based upon the qualifications of the applicants.

- Professional Engineer (Level II): \$61,938.86 - \$98,308.65
- Senior Professional Engineer (Level III) : \$69,961.58 - \$110,989.79

**Location and hours:**

This position is located at the Public Works Facility, 1600 Prairie Drive, Medina, MN 55340. Typical business hours will be 8 a.m. to 5 p.m. (but could vary depending on projects), Monday through Friday.

**In this position, you will:**

- Prepare preliminary layouts and detail roadway plans for capital projects.
- Perform, direct, and coordinate the development and review of engineering analysis, drainage calculations, special provisions, environmental documents, pavement design, and cost estimates for roadway projects.
- Serve as project manager on select in-house and consultant-designed projects, and serve as project liaison to city-led projects on county facilities.

- Work closely with other jurisdictions, committees, and neighborhood groups to achieve project consent.
- Make presentations and lead discussions at internal and external project-related meetings.
- Provide engineering leadership and guidance to technical staff and consultants.

**Need to have as a Professional Engineer:**

- A bachelor's degree or higher in civil engineering **and** four or more years of professional engineering experience related to planning, designing, and implementing civil engineering projects using engineering principles and practices.
- Licensure as a Professional Engineer (PE) with the Minnesota Board of Registration **or** ability to obtain licensure in Minnesota within six months of hire.

**Need to have as a Senior Professional Engineer:**

- Bachelor's degree or higher in civil engineering **and** five years or more of engineering experience related to planning, designing, and implementing civil engineering projects using engineering principles and practices.
- Licensure as a Professional Engineer (PE) with the Minnesota Board of Registration or ability to obtain licensure in Minnesota within six months of hire.

**Nice to have:**

- Experience:
  - Working in roadway design.
  - Working with Minnesota Department of Transportation.
  - Supervising, coordinating, and evaluating the work of professional and technical staff.
- Demonstrated examples of exhibiting high levels of organization and attention to documentation needs.
- Ability to:
  - Establish and maintain effective working relationships with other county, federal, state and municipal staff, public officials and the general public.
  - Coordinate work with county and contract staff for successful project completion.
  - Communicate and present technical and sensitive information effectively, both verbally and in writing.

**About the department:**

Public Works creates healthy and livable communities through economic development, environmental stewardship and advancement of a multimodal transportation network. About 450 employees work together on a wide range of programs and projects to achieve our mission.

Hennepin County roadway system is made up of more than 2,200 lane miles, with the state's most diverse mix of rural, suburban and urban roads and 148 bridges. We strive to demonstrate new and innovative solutions to solving today's transportation needs.

**About Hennepin County:**

Hennepin is the largest county government organization in Minnesota. Our employees work every day to improve the health, safety and quality of life for our residents and communities. All of our jobs align to one or more of our overarching goals -- that Hennepin County residents are healthy, protected and safe, self-reliant, assured due process, and mobile.

Our employees receive a combination of generous benefits and positive workplace culture not found at other organizations. This includes meaningful work that impacts our community, competitive pay, work-life balance, a variety of benefits and opportunities to grow. Learn more at [www.hennepin.us/employees](http://www.hennepin.us/employees).

Hennepin County envisions an organization where our commitment to diversity and the reduction of disparities is fundamental in providing excellent service to our community.

Your future. Made here.

This position is internally classified as a Professional Engineer or a Senior Professional Engineer in the engineer job class series.

Click [here](#) to view the job classification specification.

Invitations to interview will be based upon an assessment of education and experience. Final candidates will be required to pass a background check.

**If you have any questions, please contact:**

Laura Miller

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