



Job Title: TL Project Manager, Bus Speed & Reliability (20170198)
Location: Sapperton
Full/Part Time: Full-Time Regular

The South Coast British Columbia Transportation Authority (TransLink) is one of Canada's most innovative transportation authorities, founded in 1999 to plan and manage transportation within Metro Vancouver. We've achieved success not only in improving the transportation network of the region, but helping maintain the enviable lifestyle of residents and the viability of local businesses. TransLink and our family of companies (Coast Mountain Bus Company, B.C. Rapid Transit Company and Transit Police) are proud to be one of BC's Top Employers.

Responsibilities

PRIMARY PURPOSE

Manages one or more projects with medium/higher scope related to transportation policy, forecasting, infrastructure/service development in an integrated, multi-modal environment.
Leads the development and implementation of TransLink's Bus Speed & Reliability Program.

KEY ACCOUNTABILITIES

- Manages complex, large scope projects, providing technical expertise and leadership to the project. Performs all aspects of project management from concept to implementation, and leads project teams in the fulfilment of project deliverables.
- Develops project specifications, schedules, and work plans, and defines deliverables, ensuring compliance with Department standards, policies and procedures. Develops project plans, ensuring alignment to Program goals. Develops, monitors and tracks project budgets.
- Contributes as a member of a program team, identifying and recommending/taking action on project-related risks and opportunities, alerting Manager to critical issues. Identifies and resolves project issues such as those related to scheduling, resourcing, cost-overruns, conflicting agendas and technical issues.
- Collaborates with leaders across the organization, with a view to scoping out project requirements and moving forward on achievement of project deliverables, troubleshooting and resolving problems as required.
- Conducting technical/policy research and analysis; prepares reports and presentations.
- Develops and manages relationships with stakeholders to understand needs, keep them informed and resolve moderate issues. Provides technical support and advice to municipal/provincial working teams and advisory committees.
- Manages relationships with contractors and consultants, providing work direction and monitoring contract compliance.
- Manages project teams, providing project-related guidance and work direction, and providing input to performance management.

Qualifications

Education and Experience

The competencies for the position would typically be acquired through a Master's degree in planning, engineering or a related discipline, and 5 years' experience including project management accountability in an agency specializing in planning or transportation; or an equivalent combination of education and experience.

Other Requirements:

- Advanced knowledge of the principles, theories, concepts and practices of project management as it relates to transportation planning
- Sound knowledge of principles, theories concepts and practices of bus operations planning
- Sound knowledge of principles, theories, concepts and practices of traffic and transportation planning and design
- Sound knowledge of plans, products, roles and responsibilities of government agencies, NGOs and associations
- Solid ability to lead all aspects of project management and project teams
- Sound analytical skills including the ability to identify and assess the impacts of project-related risks and opportunities in an integrated, multi-disciplinary environment
- Sound written and oral communication skills including the ability to compose and deliver reports and presentations
- Solid interpersonal skills including the ability to achieve consensus between groups. Includes negotiation skills as they pertain to contracts, multi-party agreements and conflict resolution.
- Solid decision-making skills.

Other Information

This position is within the System Planning department of the Planning & Policy Division, reporting to the Manager, Transit Network Management.

The focus of this position is to lead the development and implementation of TransLink's Bus Speed and Reliability Program, with the goal of becoming a North American leader in efficient surface transit operations. This will support the delivery of 4 new B-Lines and enhancement of other core bus services across Metro Vancouver under the recently funded Phase One of the Mayor's Vision, which identified \$61M of dedicated funding for bus priority to be delivered by 2019.

Further responsibilities of the role include:

- Developing the Bus Speed & Reliability program, with the goal to speed bus service & improve its reliability, to improve customer experience, to reduce operating costs, and to do so in a manner compatible with surrounding environment.
- Being an agency & regional thought-leader on bus speed & reliability best practices.

- Defining & developing specific projects in support of the overall program, and coordinating implementation in collaboration with internal TransLink and Coast Mountain Bus Company staff, as well as local municipal staff.
- Developing corridor bus priority plans for 4 new B-Lines to be delivered as part of the Phase One Plan. Developing corridor plans for existing frequent transit bus corridors across the region, including 3 existing B-Lines.
- Implementing and evaluating pilot projects.
- Leads a small team of planners, engineers and analysts composed of directly reporting and matrixed staff, and consultants.

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.

Work Schedule - 37.5 hours per week.

How to Apply - Please go to <http://www.translink.ca/careers> to apply for this position and view instructions on the process.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one pdf document prior to uploading your application on-line.

Please note that only those short listed will be contacted.

Having trouble applying? Please view the System Requirements & FAQ's by going to <http://www.translink.ca/careers>.

TransLink is committed to employment equity.